

Dear Exhibitor:

Cenaiko Expo is always very proud each year to be the Exclusive Decorating Contractor for the:

Minnesota Home & Patio Show - February 22-25, 2018

In this capacity, we will assist you in every way possible to ensure a successful and pleasant presentation. Each booth will include a draped 8 Foot backwall, 3 Foot sidewalls and a 7" x 40" booth sign.

The attached forms are for ordering various services and equipment. **Submit your order forms as early as possible to take advantage of the advanced prices.**

Payment in full must accompany your order forms

We accept checks, Visa and MasterCard for payments. We **do not** accept American Express or Discover. The forms will allow you to order the following equipment services:

- Draped Tables and Counters
- Chairs and Stools
- Booth Carpet
- Material Handling/Drayage of your freight if needed

Please feel free to stop by the show office if we can be of any service. In addition, if we may help you in any way please feel free to contact one of our representatives at 763-755-8111.

Derek Miller
General Manager



CENAIKO Expo INC.

TRADE SHOW DECORATORS

9697 East River Road
 Minneapolis, Minnesota 55433
 Phone (763) 755-8111
 Fax (763) 755-8124
 Email form to: decorating@cenaikoexpo.com

NAME OF SHOW Minnesota Home & Patio Show DATES February 22-25 2018
RiverCentre, St. Paul, MN

EXHIBITOR _____ PHONE # _____

ADDRESS _____ BY _____

CITY, STATE, ZIP _____ BOOTH NO. _____

NOTE: ORDER IN ADVANCE AND SAVE! Any order must be received by February 12th to qualify for advance pricing.

DESCRIPTION	QTY.	ADV.	FLOOR	AMT.	
DRAPED DISPLAY TABLE - Three Sides					<p>Lessee personally guarantees full payment by the company or corporation, above named will be personally obligated to pay this amount.</p> <p>Signature: _____</p> <p>Date: _____</p> <p>In the event of the refusal or failure to pay said balance on or balance owing under this contract, Cenaiko Expo, Inc. may without notice exercise all of the rights & remedies under any applicable MN law. Customer further agrees to pay all cost & expenses including reasonable attorney's fees & cost in the collection of any amount not paid when due, together with maximum interest allowed by law.</p> <p>The above rental prices are for the duration of the show and include delivery, installation and removal except where specified or otherwise agreed upon by both parties.</p> <p>Cancellation or changes: Items ordered and delivered to booth but subsequently cancelled will be invoiced at 50% of above charges to cover labor involved. Draped tables will be invoiced at 100% of the draping charge, but table will not be charged.</p> <p style="text-align: center;">SALES TAX STATUS</p> <p>*All rental items are taxable at the applicable city/state tax rate of the location of the event. Labor in some states is taxable.</p> <p>If your organization is non-profit and tax exempt, we must have a copy of your Tax Exemption Certificate in advance of the event, or we must include the applicable tax on the invoice. The Tax Exemption Certificate must be from the state in which the event is held. Tax Exemption Certificates from another state cannot be accepted.</p> <p>FIN # 41-0918149</p> <p style="text-align: right;">TOTAL RENTAL</p> <p style="text-align: right;">7.62% SALES TAX</p> <p>TOTAL INVOICE \$ </p> <p>M/C or Visa #: _____</p> <p>Exp. Date: _____ Security Code: _____</p> <p style="text-align: center;">WE DO NOT ACCEPT DISCOVER OR AMEX</p> <p>*PAYMENT must accompany all advance orders. All floor orders are C.O.D.!</p>
8' long x 2' wide x 30" high	_____	63.00	75.00	_____	
6' long x 2' wide x 30" high	_____	56.00	67.00	_____	
4' long x 2' wide x 30" high	_____	50.00	59.00	_____	
DRAPED DISPLAY COUNTER - Three Sides					
8' long x 2' wide x 42" high	_____	74.00	87.00	_____	
6' long x 2' wide x 42" high	_____	67.00	79.00	_____	
4' long x 2' wide x 42" high	_____	61.00	70.00	_____	
COLOR OF SKIRTS - All tops white: Blue Green Gold Red White Burgundy Black (please circle color)					
DRAPE FOURTH SIDE OF TABLE	_____	22.00	27.00	_____	
UNDRAPED DISPLAY TABLE -					
8' long x 2' wide x 30" high	_____	25.00	36.00	_____	
6' long x 2' wide x 30" high	_____	23.00	34.00	_____	
4' long x 2' wide x 30" high	_____	21.00	32.00	_____	
UNDRAPED DISPLAY COUNTER -					
8' long x 2' wide x 42" high	_____	27.00	38.00	_____	
6' long x 2' wide x 42" high	_____	25.00	36.00	_____	
4' long x 2' wide x 42" high	_____	23.00	34.00	_____	
BOOTH CHAIRS - PADDED (Use with 30" table)	_____	24.00	29.00	_____	
BOOTH CHAIRS - FOLDING (Use with 30" table)	_____	18.00	21.00	_____	
PADDED STOOL - W/BACK (Use with 42" table)	_____	35.00	42.00	_____	
CARPET RENTAL Must be requested 10 days prior to show for advance order.					
Single Booth	_____	79.00	90.00	_____	
Double Booth	_____	158.00	180.00	_____	
Triple Booth	_____	235.00	270.00	_____	
Color of Carpet: Decorator discretion.					
Carpet Padding (Per square foot):	_____	1.00	1.20	_____	
Custom Carpet (Available on request): (Two weeks advance notice required. Call for quote)	_____			_____	
FLOOR EASEL	_____	17.00	21.00	_____	
WASTE BASKET	_____	9.00	14.00	_____	
Additional - BOOTH DRAPING - (10 ft. min.)					
8 foot high Drape - per running foot	_____	9.00	12.00	_____	
3 foot high Drape - per running foot	_____	8.00	10.00	_____	
Miscellaneous Equipment or Services	_____			_____	